

1 Introduction

In accordance with regulation B-2 of the Annex to the International Convention for the Control and Management of Ship's Ballast Water and Sediments, a record is to be kept of each Ballast Water operation. This includes discharges at sea and to reception facilities.

2 Ballast Water and Ballast Water Management

“Ballast Water” means water with its suspended matter taken on board a ship to control trim, list, draught, stability, or stresses of s ship. Management of Ballast Water shall be in accordance with an approved Ballast Water Management Plan and taking into account Guidelines 3 developed by the Organization.

3 Entries in the Ballast Water Record Book

Entries in the Ballast Water Record Book shall be made on each of the following occasions:

3.1 When Ballast Water is taken on board:

- .1 Date, time and location port or facility of uptake (port or lat./long.), depth if outside port
- .2 Estimated volume of uptake in cubic metres
- .3 Signature of the officer in charge of the operation

3.2 Whenever Ballast Water is circulated or treated for Ballast Water Management purposes:

- .1 Date and time of operation
- .2 Estimated volume of uptake in cubic metres
- .3 Whether conducted in accordance with the Ballast Water Management Plan
- .4 Signature of the officer in charge of the operation

3.3 When Ballast Water is discharged into the sea:

- .1 Date, time and location of port or facility of discharged(port or lat./long.)
- .2 Estimated volume discharged in cubic metres plus remaining volume in cubic metres
- .3 Whether approved Ballast Water Management Plan has been implemented prior to discharge

- .4 Signature of the officer in charge of the operation

3.4 When Ballast Water is discharged to a reception facility:

- .1 Date, time and location of uptake
- .2 Date, time and location of discharge
- .3 Port or facility
- .4 Estimated volume discharged or taken up, in cubic metres
- .5 Whether approved Ballast Water Management Plan has been implemented prior to discharge
- .6 Signature of officer in charge of the operation

3.5 Accidental or other exceptional uptake or discharges of Ballast Water:

- .1 Date, time and location of uptake
- .2 Port or position of ship at time of occurrence
- .3 Estimated volume of Ballast Water discharged
- .4 Circumstances of uptake, discharge, escape or loss, the reason therefor and general remarks
- .5 Whether approved Ballast Water Management Plan has been implemented prior to discharge
- .6 Signature of officer in charge of the operation

3.6 Additional operational procedure and general remarks

4 Volume of Ballast Water

The volume of Ballast Water onboard should be estimated in cubic metres. The Ballast Water Record Book contains many references to estimated volume of Ballast Water. It is recognized that the accuracy of estimating volumes of ballast is left to interpretation.

RECORD OF BALLAST WATER OPERATIONS

